

**Northern Oklahoma Regional Transportation Planning Organization
Technical Committee Meeting Minutes: Thursday, June 6th, 2024**

1. Call to Order/Introduction of Guests (1:01)

Brock Spencer called the NORTPO Technical Committee meeting to order at 1:01 p.m. Present via Videoconferencing and NODA Conference Room: Vicki Eggers, Cecil Michael, Tiffany Plunkett, Travis Rigdon, Tyler Schroder, Brock Spencer. Staff Present: Peyton Herron via video. A quorum was present.

Approve Previous Meeting Minutes from March 7th, 2024

Plunkett moved to approve the minutes with minor corrections (typo correction for “safe streets” and adjustment of adjournment time) from March 7th, 2024, Seconded by Schroder. Aye: Eggers, Michael, Plunkett, Rigdon, Schroder, Spencer. Nay: None. Motion carried.

Business (to meet, discuss, approve and/or consider recommending to the NORTPO Policy Board)

A. Transportation Improvement Program (TIP) – Discussion

Spencer provided updates on the ongoing work with ODOT regarding the transportation improvement program and the designation for the RTPO program. Discussions focused on updates related to federal requirements and coordination with state and regional authorities. The committee was optimistic about moving from monthly to quarterly updates, reducing administrative burdens.

B. TTC Bylaws – Recommendation

Spencer discussed proposed changes to separate Technical Committee (TTC) bylaws from the Policy Board bylaws. Voting membership changes were discussed, including new representatives from ODOT, local governments, and regional organizations. Quorum and voting procedures were clarified. Michael moved to recommend the revised TTC bylaws to the Policy Board. Seconded by Eggers. Aye: Eggers, Michael, Plunkett, Rigdon, Schroder, Spencer. Nay: None. Motion carried.

C. Self-Certification – Recommendation

Spencer presented the self-certification document, required for federal designation of the RTPO. Plunkett moved to recommend the self-certification document to the Policy Board. Seconded by Schroder. Aye: Eggers, Michael, Plunkett, Rigdon, Schroder, Spencer. Nay: None. Motion carried.

D. Public Participation Plan (PPP) Amendment – Recommendation

Spencer discussed amending the PPP, including changes to notification procedures and removing a requirement for publishing meeting notices in local newspapers. Michael moved to recommend the amended PPP to the Policy Board. Seconded by Rigdon. Aye: Eggers, Michael, Plunkett, Rigdon, Schroder, Spencer. Nay: None. Motion carried.

E. PWP FY 24 Amendment – Recommendation

Spencer presented amendments to the Planning Work Program (PWP) for FY 24, reallocating funds for TIP development and data acquisition. Eggers moved to recommend the FY 24 PWP amendment to the Policy Board.

Seconded by Michael. Aye: Eggers, Michael, Plunkett, Rigdon, Schroder, Spencer. Nay: None. Motion carried.

F. PWP FY 25 – Discussion

Spencer provided an overview of the projected activities for FY 25, including the development of the TIP, public engagement strategies, and efforts to increase involvement from Native nations. He mentioned that draft documents would be available for review at the next meeting.

G. Updates/Reports/Comments

Spencer provided updates on the paperwork and ongoing work with ODOT on TIP procedures. Rigdon (ODOT) shared updates on ODOT's ongoing projects.

2. Adjourn (1:59)

Michael moved to adjourn the meeting. Seconded by Eggers. Meeting adjourned at 1:59 p.m.

Brock Spencer

Brock Spencer, Transportation Planner

The agenda for this meeting was posted in compliance with the Open Meeting Act. A complete packet of information is available for review in the NODA Office.